

No.	Topic	Presenter	Allotted Time	Outcome	Action Item(s)	Responsible Person(s)/ Follow up
Attendees:						
1	Agenda	Amy	5	Review agenda		
2	Approve New SSC Members	Amy	5	Welcome new members		
3	Materials Overview	Amy	20	Organize materials/binders		
5	Budget overview	Amy	20	Overview the budget for 15-16		
6	Review work for the team for the 2015-16 school year	Amy	10	Review the sequence of the schedule for the year 15-16		
7	Snack sign-up	Amy	5	Organize a sign-up for the year		
8	Close	New Chairperson	5	Agenda items for the next meeting		